

THE TROUBLED EMPLOYEE: A COSTLY CONCERN FOR YOUR BUSINESS



TO ENROLL YOUR ORGANIZATION, CONTACT
845.344.5565

WHO USES CSEAP?

Small businesses, large businesses, school districts, banks, human service agencies, manufacturing plants, hospitals, unions, and other **progressive employers** who are concerned about their most valuable resource – their employees.

CSEAP is big enough to meet the needs of our community; small enough to provide personalized service.

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CSEAP

CORPORATE SERVICES EAP

305 North Street
Middletown, NY 10940
(845)-344-5565



A program of Catholic Charities
Community Services of Orange
and Sullivan



CSEAP
CORPORATE SERVICES EAP

CORPORATE SERVICES

EMPLOYEE ASSISTANCE PROGRAM

A HELPING HAND FOR YOU
AND YOUR EMPLOYEES

THE PROBLEM

A significant number of your employees are experiencing a problem serious enough to affect the quality of his or her work performance studies and experience show us time and again. If not addressed, these issues can manifest as:

- **Poor morale**
- **Absenteeism**
- **Accidents**
- **Ineffective management**
- **Excessive staff turnover**
- **Excessive use of health benefits**

As a result, everyone suffers. The employee's career and family life can suffer. His co-workers and productivity can suffer. Each year, businesses lose billions of dollars due to increased production costs, escalating healthcare fees, and high turnover rates.

THE SOLUTION

Corporate Services Employee Assistance Program (CSEAP) is a benefit to both employer and employee. We provide organizations with a cost-effective, confidential, early intervention option for employees and their family members, with a goal of addressing personal problems before job performance is seriously impacted.

HOW DOES CSEAP WORK?

A request for help may be initiated by an employee or family member by calling our toll-free telephone number. A supervisor may encourage or mandate an employee to use CSEAP services when job performance is an issue.

Our network of CSEAP counselors are fully licensed and credentialed mental health professionals. A complete assessment of the situation will be made and the most appropriate course of action will be recommended.

Our CSEAP staff offer your management and supervisory personnel training in early identification of troubled employees and they are available for consultation. We also provide employees with CSEAP orientation so they understand how to best utilize the benefits of this program.

ABOUT CORPORATE SERVICES EAP

Like you, we care about your employees' well-being. CSEAP has been operating a high quality, full-service Employee Assistance Program throughout the mid-Hudson region since 1986. We assist employees with a wide range of common problems that often contribute to declining job performance, including but not limited to:

- Alcohol and Other Drug Abuse • Parenting Issues
- Marriage and Family Concerns • Depression and Anxiety
- Workplace/Job Concerns • Divorce and Separation
- Financial/Legal Concerns

For your employees and their families

CSEAP provides:

- Confidential support
- Problem assessment and referral services
- Short-term counseling
- Convenient locations and hours
- Licensed and credentialed mental health professionals
- 24-hour crisis "hotline" assistance

For your management we provide:

- Annual workshops/trainings
- Assistance with CSEAP promotion
- Management consultation, including
 - EAP policy and procedures
 - Drug Free Workplace Act
 - Critical incident stress debriefing

Human Resource support includes:

- Organizational development
- Management training and support services
- Staff development services
- Consultation services
- Employee mediation and intervention service

